



## **IOS PROGRAM ENDORSEMENT FORM**

1. IOS endorsement will be given to program organized by study groups and institutions after scrutiny of event details by the EC.
2. IOS endorsement brings head office and organizing study group / institute together to work better for the fraternity and establishing cohesive relationship and work atmosphere.
3. IOS endorsement will allow organizers to add the IOS logo to the brochure and signature of office bearers to the certificates.
4. IOS endorsed program will feature in IOS times & IOS annual report.
5. For promotion of IOS endorsed programs, advertisement in the IOS times, posts on the official IOS facebook page will be permitted. Mail from HO on actual payment basis can be done.

### **INSTRUCTIONS**

**1. Indian Orthodontic Society name and logo should be on top and first in the brochure and certificate, next to it or below that department name or institution name or study group name should come.**

**2. Prominence should be given to Indian Orthodontic Society and office bearers in brochure and certificates.**

**3. Draft brochure and draft Certificates should be sent along with endorsement form 15 days before proposed date of program.**

**Note: The organizers are requested to send a report (approx. 500 words) within a week of completion with three or four official photographs to [secretary@iosweb.net](mailto:secretary@iosweb.net) with cc to [editoriostimes@iosweb.net](mailto:editoriostimes@iosweb.net) for annual report and IOS times.**

**Mail the completely filled form to Dr Shubhaker Rao**

**Juvvadi, Hon Secretary IOS on [secretary@iosweb.net](mailto:secretary@iosweb.net)**

## ***Application Form for IOS Endorsement of CDE Programs***

### **Part I (Categories Of Programs)**

<b>Categories of programs</b>		<b>Response</b> <i>(Mark "Yes" to applicable category)</i>
<b>CAT1</b>	<b>Program Conducted by Study Group / Institute at their own.</b>  <i>(whole program design, conduction, speaker selection and Finances managed by organisers)</i>	
<b>CAT2</b>	<b>Program Conducted by Study Group/Institute and supported by local trader/vendor/dealer/company.</b>  <i>(whole program design, conduction, speaker selection and finances managed by organisers and supported financially by local Traders / dealers)</i>	
<b>CAT3</b>	<b>Program Conducted and managed by company in association with Study Group / Institute.</b>  <i>(whole program design, conduction, speaker selection and Finances managed by company)</i>	

## **PartII (Details Of Programs)**

<b>Serial No.</b>	<b>Format</b>	<b>Details (All details to be filled by applicant)</b>
1	<b>Name of the Study Group / Institution</b>	
2	<b>Nature of CDE Program</b> ( <i>Lecture / hands- on / virtual or specify any other category</i> )	
3	<b>Venue for the CDE Program</b>	
4	<b>Target Audience</b> ( <i>specify IOS LM, SLM or Interdisciplinary</i> )	
5	<b>Details of Speaker and Topics</b>	
6	<b>Schedule of program (Date and Duration) / Brochure in detail</b> (Please note that <b>dates should not be within 15 days on either side of IOS conference / PG convention</b> )	
7	<b>Proposed Registration Fees</b>	

8	<b>Account Name of Study Group / Institute</b>	
9	<b>Pan Card No. of Study Group / Institutions to be used for CDE</b> <i>(No personal Pancard Details to be used)</i>	
10	<b>Name and signature and declaration by the applicant with date.</b> <i>(Please note that application should reach the Hon. Secretary before 15 days of conduction of program)</i>	

**Note: CAT 3 Programs will be endorsed as IOS being knowledge partner to the event, which should be mentioned in brochure by organisers. Indian Orthodontic Society Doesn't endorse any product, brand or company.**

**Indian Orthodontic Society and its affiliated study groups and institutions don't have any commercial interest in any product, material or company.**

**These programs are solely for educational purpose for its members and to have information about new technologies and advancement in biomaterials, brought for the use in treatment by different companies.**